

Minutes
LCMS North Dakota District Board of Directors
April 5, 2019 – Second Quarter Meeting

CALL TO ORDER AND OPENING DEVOTION

The April 5, 2019 Second Quarter meeting of the LCMS North Dakota Board of Directors was called to order at the North Dakota District office in Minot, by Rev. Tom Marcis, Chairman at 8:06 a.m. Members present: Rev. Arie Bertsch, District President; Rev. Steve Schulz 2nd Vice President; Rev. Tom Marcis, Chairman; Mr. John Riley, Vice Chairman; Mr. Kirk Rosin, Mrs. Tina Davidson, Mrs. Tami Ulland, Business Manager; Rev. Kirk Peters, 1st Vice President; Mr. Jason Paradis, Mr. Bob Luebke, Mr. Paul Huber, Rev. Dr. Matt Richard. Absent: Rev. Joshua Reimche, Secretary; Mr. Leon Bladow, Treasurer; Mrs. Kay Kreklau,.

President Bertsch opened with a devotion from The Treasury of Daily Prayer and Exodus 12. The board continued the study of The Augsburg Confession with the Week 3 lesson.

Chairman Marcis reviewed the agenda. The agenda was adopted without amendment.

CONSENT AGENDA

Chairman Marcis called the board's attention to the proposed consent agenda in order to expedite addressing some of the regular business of a board meeting. Opportunity was provided for board members to request the removal of specific items from the consent agenda to be discussed during the meeting, it was moved, seconded, and passed to adopt the consent agenda, which includes the following items:

- Minutes from February 22, 2019
- Ed Bean Reports*
- 2018 – 2020 Tentative Meeting Schedule
 - Planning Council & Board August 15-16 Messiah Mandan
 - Board of Directors October 25 Beautiful Savior Fargo
 - Board of Directors February 7 Zion Bismarck
 - Board of Directors April 3 Beautiful Savior Fargo
 - Planning Council & Board August 20-21 St Paul Minot
 - Board of Directors October 30 Beautiful Savior Fargo
 - District Convention January 25-27, 2021 - Fargo

*Items attached to these minutes as *Appendix A*

BOARD ACTION ITEMS

Wittenberg Report

A report from Pastor Suelzle was available. The board discussed the brevity and lack of details in the report, however it was also noted there were only six weeks between meetings and there was simply not much to report. A sample outline of a report format was reviewed. By consensus it was agreed to have Pastor Suelzle use and submit this format for future reports.

Wittenberg Grounds Keeping

Snow removal was carried out by a volunteer toward the end of the winter. Bill Puffe has agreed to be hired for next year also. Steve will talk to Dan about recommendations on lawn care, snow removal and what the cost may be.

There was discussion about asking Pastor Suelzle to provide an end of year report and a ministry plan for the next school year, which the board could review at the August meeting. It was moved, seconded, and passed to have Pastor Suelze provide the required reports, and to have Vice President Schulz talk to Pastor Suelze about the boards decision.

Beautiful Savior Agreement

The negotiated agreement between the District and Beautiful Savior regarding office space was reviewed by Tami. It was moved, seconded, and passed to approve the negotiated agreement as presented. *Attached as Appendix B.*

CTAP Update

Tami presented the current progress in regard to outstanding loans in the CTAP loan program. After discussion, it was decided by consensus that instead of reviewing each individual's situation at the board meeting, the list be sent back to the committee and the committee will present a recommendation on how to proceed.

BOARD EDUCATION

Board Policy Manual. At the February meeting Section 4.1 through 4.8.4 was amended to more clearly define duties that primarily belong to the District President and Business Manager. The board reviewed the February amendments and reviewed section 4.9 through the end of the section in order to complete the full review of section 4. Any further action will be postponed until Secretary Reimche can lead the board through the document.

BOARD MONITORING ITEMS

Management Report – District President

- President Bertsch installed Rev. Thomas Clark at Hankinson and Belford. Held a District Mission presentation at Shepherd of The Valley in Bismarck. He has been meeting and working with leadership at Our Savior's in Minot to prepare for the pastoral calling process in May. He preached at the Higher Things retreat at St. Paul in Minot the end of March. Most recently he preached at Beach, and provided a presentation on "Who's Holding Up the Prophet's Hand".

Management Report – Business Manager

- **Activity Report.** Attached as Appendix C.
- **Salary and Guidelines.** Tami reminded the board that the Committee for Salary Guidelines, will need to set the base salary rate and mileage for commissioned and

ordained church workers in time to be presented and approved at the August board meeting.

- **District Audit.** The audit went very smoothly. Adjustments have been made in the district accounting system to more closely align with synod auditors and accepted best practices. There will be a full report at the next meeting after the audit is finalized.
- **LCEF College Grants.** The North Dakota LCEF scholarship winner has been selected; John Heuchert from St. John, Crystal was selected. There was a dead tie between Heuchert and Paxton Miller from Bethel, Bismarck, who will also receive a \$1,000 scholarship from the ND District paid from LCEF operating results that have been set aside for LCEF purposes.

Financial Report – Finance Committee

- Tami reviewed the Year End financial reports with auditing adjustments. After adjustments and releasing of designated funds, there is an operating income of \$30,000. Tami asked the board to approve the payment of the outstanding \$18,000 to the Chile partnership from the last fiscal year. It was moved, seconded, and passed to approve the final payment to the Chile Mission Project.

BOARD VISIONING AND COLLABORATION

Rev. Dan Voth, Stewardship Committee Chairman, joined the meeting to present a new stewardship program: “1:1:1”, which is a funding initiative developed by the English District in June of 2018. One dollar, per member, per week – for missions. He also provided a stewardship pamphlet based on Exodus 35: “Stewardship vs. Fundraising”. The board discussed having a common logo or marketing strategy so the entire District is united in appearance, not necessarily implementation. It was moved, seconded, and passed to participate in the “1:1:1” mission program with the details to be worked out by the Executive Committee and presented at the Fall Pastors’ Conference.

ADJOURNMENT

The meeting was adjourned at 12:20 p.m. by Chairman Marcis.

Sub Cruce,

Rev. Joshua D. Reimche

Rev. Joshua D. Reimche, Secretary

APPENDIX A

DIRECTOR OF BIBLICAL FINANCES MONTHLY REPORT- FEBRUARY, 2019 ED BEAN

Tami – Another month has gone by...a month filled with juggling and re-juggling appointments, all weather related. Some situations can be handled over the phone and through the e-mail and snail mail systems but nothing is more effective than to sit in a personal home at the kitchen table. It is there that people feel most comfortable in sharing their wants, wishes and desires when it comes to estate gift planning.

I continue to ask for current financial gifts to the N D District. People seem to be perplexed when I bring the subject up. Either they are not getting the District newsletter or if they do receive it, they aren't reading it. Immanuel, Fargo, sends the short financial version out in their monthly newsletter. The booklet I received from you a couple of weeks ago will help get the word out about the "state of the N D District". If nothing else my time spent in homes is "educational" to those I visit.

I have two upcoming gift planning presentations over the next few months. March 31st I give a presentation after noon lunch at St. Andrew Lutheran Church in West Fargo. On May 19th I conduct a gift planning presentation at Zion Lutheran Church in Ellendale during the Bible class hour. I will also distribute the State of the N D District booklet at each of those churches. I have inquiries from Redeemer, Dickinson, but have not scheduled any presentations there as of yet.

As I look ahead to March activities there is still another pending winter storm. I may have to re-schedule my Minot trip until a later date. I do have two appointments lined up for Friday and Saturday. Another appointment postponed until a later date as the couple decided to stay in Arizona another 6 weeks before heading home.

That is about it for the month of February. I am anxiously waiting for spring to arrive!

Blessings, Ed Bean

2019 Annual Results By Month

	ND Dist	SHCR	GLS	MLS	LCMS Churches
January	\$ 12,458.00		\$ 4,856.00	\$ 4,856.00	\$ 125,964.00
February	\$ 9,462.00		\$ 4,287.00	\$ 4,287.00	\$ 101,264.00
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
Totals	\$ 21,920.00	\$ -	\$ 9,143.00	\$ 9,143.00	\$ 227,228.00

LCMS Ministries	Secular Charities	Totals	# Of Ministry Gifts	YTD Ministry Gifts
\$ 52,678.00		\$ 200,812.00	6	6
\$ 48,742.00	\$ 5,000.00	\$ 173,042.00	8	14
		\$ -		
		\$ -		
		\$ -		
		\$ -		
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		\$ -		
		\$ -		
\$ 101,420.00	\$ 5,000.00	\$ 373,854.00		

Beautiful Savior Lutheran – North Dakota District LCMS

Third Amendment to November 1, 2007 Lease Agreement

Whereas Beautiful Savior Lutheran Church (“Landlord”) and the North Dakota District-Lutheran Church Missouri Synod (“Tenant”) entered into a lease agreement effective November 1, 2007, (the “Lease Agreement”) and entered into a first amendment effective November 1, 2012 followed by a second amendment effective November 1, 2015.

Whereas the Lease Agreement terminated on October 31, 2012, the First Amendment to the lease agreement terminated on October 31, 2015, and the Second Amendment to the lease agreement terminated on October 31, 2018.

Whereas both parties wish to renew the Lease Agreement for an additional 3 year term, such term beginning on November 1, 2018, which shall terminate on October 31, 2021.

Whereas, except for as set forth herein, the parties wish all other terms and conditions of the Lease Agreement remain in full force and effect.

Therefore, Landlord and Tenant agree to amend the original lease for an additional period of 3 years beginning on November 1, 2018, and terminating on October 31, 2021. The monthly rent shall increase annually on the anniversary date by \$.25 per square foot for CAM charges to cover increased utility and maintenance costs. The following rental schedule will apply during the term of this agreement:

<u>Date</u>	<u>Rent</u>	<u>CAM Charges</u>	<u>Total Monthly Rent</u>
November 1, 2018, to October 31, 2019	\$800.00	\$417.00	\$1,217.00
November 1, 2019 to October 31, 2020	\$800.00	\$434.00	\$1,234.00
November 1, 2020 to October 31, 2021	\$800.00	\$451.00	\$1,251.00

All remaining definitions, terms and conditions of the original lease shall remain in full force and effect. Landlord and Tenant shall execute this amendment to be effective November 1, 2018.

BEAUTIFUL SAVIOR LUTHERAN
CHURCH, Landlord

By: _____

Its: _____

THE NORTH DAKOTA DISTRICT OF THE
LUTHERAN CHURCH – MISSOURI SYNOD, Tenant

By: _____

Its: _____

APPENDIX C

Business Manager Report February – March, 2019

The time between the February and April meetings just doesn't seem to be enough time to get things done. We have been busy!!

Carole White, LCEF DVP from Iowa East and West, came to visit in February. We spent a couple of days together visiting the churches in Fargo and West Fargo and doing some training/brainstorming on different topics.

I attended the February Grace Lutheran School board meeting. One of the things that was mentioned was when calling teachers, Bill would be able to help them out with a candidate list of rostered workers. I now have access to that system. I haven't used it for Grace yet, but Pastor Clark and I did some playing with it as he is searching for a new preschool/daycare director.

In March, I did a demographic presentation at Our Savior in Minot and attended the annual meeting at Shepherd's Hill Retreat. I also did an LCEF Sunday 90-second presentation at St. Paul in Minot when I was in town for the state class B tournament.

Rosanne spent a couple of days in the office with us last week. Leon came to meet with us one day. The audit went well and both Vicki and I felt much more comfortable with everything than we did a year ago. We continue to have emails from Rosanne several times a day asking questions and looking for information as she works to get the final report put together.

The LCEF Scholarship committee met (Tom Marcis, Leon, Vicki and I – Kirk Peters offered his two cents later!) to pick a scholarship winner. We had 19 applicants this year and man, were there some good ones in the bunch. We got it down to two and couldn't put one above the other – they were so close. In the end, we decided to award two \$1000 scholarships. I can only award one through LCEF. The other one will be from the District using LCEF operating results.

Cleaning out the vault has come to a temporary stop as Vicki has spent numerous hours researching addresses and contacting students about their CTAP grants. We have had responses from several recipients and even received our first installment payment this week!

Arrangements for Pastors Conference in Grand Forks in May has been in full swing along with the usual monthly stuff that still needs to get done. I went to St. Andrew in West Fargo with Ed Bean when he presented this past Sunday. My goal was to listen and learn – he let me talk! We will do it again in May at Ellendale. The new accounting system has been giving us headaches and I am struggling to find the time to get the financials looking the way we want them to. We are getting close!